

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way
Antioch, CA
CHARTER COUNCIL MEETING
January 11, 2018**

Minutes

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:09pm, in attendance were council members: Mrs. Margie Di Giorgio, Mrs. Kristine Carrillo, and Mrs. Julie Haas- Wajdowicz. Staff members present were: Mr. Todd Heller, Mrs. Edna Heller, Ms. Marianne Dubitsky, Mrs. Elisa McCutcheon, Ms. Sarah McLean and Mrs. Caran Bacon. Others in attendance were, Mrs. Debbie Hobin and Mrs. Mimi Kessler.

2. Approval of Minutes

a. Regular Charter Council meeting of December 7, 2017

Motion made by Mrs. Haas-Wajdowicz to approve and seconded by Mrs. Carrillo

Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes
Mrs. DiGiorgio Yes
Motion approved

3. Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

None

4. Comments from Staff

Mrs. Heller from ACA first addressed the Council and stated that their WASC document was completed. Ms. Sarah McLean also addressed the Council on behalf of ACA and stated the following:

- 1/17 Middle School would be doing a "Spaghetti Dinner", fundraiser, to benefit Disaster Relief
- 1/23 Whole school would be going to presentation of Mozart's "The Magic Flute".
- 1/24 Whole school assembly celebration of School Choice Week, with the "School Choice Dance being preformed by all students

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated the following:

1/16 Both schools were holding a joint meeting for parents on Special Education at ACA

ACA II was almost finished with their WASC document

ACA II would be celebrating "School Choice week with students writing songs and performing them at the end of week at a whole school assembly.

Mr. Heller addressed the Council and stated that ACA renewal document was complete and submitted to Antioch Unified School District. School was waiting to hear from district on a date from the School Board.

5. Discussion Items (for possible Action)

- a. **Audit Report (ACA / ACA II) – review report for the Year Ended June 30, 2017 (attached)**

Mr. Heller addressed the board to review the audit report, noting there were no audit findings in the current year report.

- b. **Proposition 39 Energy Efficiency Grants (California Clean Energy Jobs Act) - review contract agreements for 'Energy Manager Services' by CLEAResult and 'Construction Management Consulting Services' by RGM & Associates (attached)**

Mr. Heller addressed the board and stated there was no additional input from the public since the proposals were presented to the board at the December 7th meeting. The contracts reflect the same terms as the initial proposals.

- c. **WASC Self Study Progress Reports - ACA / ACA II**

Mrs. Heller addressed the Council on behalf of ACA with a power point presentation on their Self Study process and WASC report. (attached)

Ms. Dubitsky then addressed the Council on behalf of ACA II with a power point presentation on their Self Study process and WASC report (attached)

6. Action Items

- a. **Acceptance of Audit Report for the Year Ended June 30, 2017 as recommended by staff**

Motion made by Mrs. Haas-Wajdowicz to approve motion. Mrs. Carrillo seconded the motion

Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes
Mrs. DiGiorgio Yes
Motion approved

- b. **Approval of contract agreements for 'Energy Manager Services' by CLEAResult and 'Construction Management Consulting Services' by RGM & Associates as recommended by staff**

Mrs. Carrillo made a motion to approve. Motion seconded by Mrs. Haas-Wajdowicz.

Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes
Mrs. DiGiorgio Yes
Motion approved

- c. **Acceptance of WASC Self Study Progress Reports - ACA / ACA II**

Mrs. Haas-Wajdowicz made a motion to approve. Motion seconded by Mrs. Carrillo

Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes
Mrs. DiGiorgio Yes
Motion approved

7. Family Network Update – comments from ACA and ACA II Network board members

Mimi Kessler addressed the Council on behalf of ACA II's Family Network and stated that their Network's Annual Christmas Tree Fundraiser had been a great success. They had earned \$1,937.00 for the school,

and had donated 27 trees to families of Veterans. Network were preparing for annual auction and walkathon.

Sarah McLean addressed the Council on behalf of ACA's Family Network and stated that the Network was at the half way point in their fundraiser for a school "Hydration Center. Network was busy preparing form their annual auction and walkathon.

8. Comments from the Charter Council

None

9. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting – Thursday, February 8th, 2018

10. Adjournment

Motion made by Mrs. Carrillo to adjourn meeting and seconded by Mrs. Haas-Wajdowicz.
Meeting adjourned at 5:10 pm.