

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL  
January 12, 2017  
Minutes**

**1. Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:01 pm. In attendance were council members Mrs. Debbie Hobin, Mrs. Margie DiGiorgio, Mrs. Jeanine Pells, and Mrs. Kristine Carrillo. Staff members in attendance were Mr. Kevin Fuller, Ms. Sarah McLean, Mrs. Jeannie Dubitsky, Mrs. Rebecca Zaccardi, Mrs. Elisa McCutcheon and Mr. Todd Heller. Also in attendance was Mrs. Julie Haas Wajdowicz.

**2. Approval of Minutes**

A motion was made by Mrs. Hobin to approve the minutes from the December 8, 2016 meeting. Motion seconded by Mrs. DiGiorgio.

Mrs. Hobin - Yes  
Mrs. DiGiorgio - Yes  
Mrs. Pells - Yes  
Mrs. Carrillo - absent for vote

Motion approved

**3. Oral Communications: Non-agenda items - None**

**4. Comments from Staff**

Mrs. McCutcheon addressed the Council and stated she had attended the CSDC Leadership conference in San Diego last month, and the ACA II Intermediate and Middle school students went to Outdoor Education in Marin Headlands this week. Also, ACA II will participate in the National School Choice Week (Jan. 23 - 27) with a Rally planned for Jan. 25th from 1:00 - 2:00 pm as well as an opportunity for parents to visit classrooms with students that day from 2:00 - 3:00 pm.

Mrs. Jeannie Dubitsky addressed the Council and stated the public hearing for ACA II's Charter Renewal is on Jan. 25th at the AUSD Board meeting at 7:00 pm. There will also be a 2nd Cup of Coffee on Jan. 14th to discuss the renewal as well as WASC goals with parents. ACA II is also looking into piloting an after school care program with Paradise Skate with a potential roll-out in the spring. Lastly, we will be working with AUSD to review and revise the MOU for special education services.

Mr. Kevin Fuller addressed the Council and stated ACA will also participate in the National School Choice Week with students leading school groups in a dance on Jan. 25th at 8:30 am. Charter Council members, AUSD school board members and other community members are invited to attend. The event will be live streamed on Facebook.

Mr. Fuller also stated there are three applicants for the open seat on Charter Council. Interviews will be scheduled for the end of January.

Mrs. Zaccardi addressed the Council and stated the primary / elementary students recently studied South America. Also, the annual ice skating trip is scheduled for Jan. 17th.

**5. Discussion Items (for possible Action)**

**a. Audit Report (ACA / ACA II) – review report for the Year Ended June 30, 2016 (attached)**

Mr. Heller addressed the Council and stated there were no audit findings for the current or previous years. The audit report includes adjustments for 'cash in bank' local revenues and expenditures for the School and Network checking and savings accounts.

- b. **Bylaws of The Learner-Centered School, Inc. – annual review (attached)**

**Mr. Heller addressed the Council and reviewed Section 20 of the Bylaws pertaining to Teleconference Meetings.**

- c. **Co-Ad Structure Exploratory Committee (CASEC) update - None**

**6. Action Items**

- a. **Acceptance of Audit Report for the Year Ended June 30, 2016 as recommended by staff**

**Motion made by Mrs. Hobin to accept the Audit Report for the Year Ended June 30, 2016.  
Motion seconded by Mrs. DiGiorgio.**

**Mrs. Hobin - Yes  
Mrs. DiGiorgio - Yes  
Mrs. Carrillo - Yes  
Mrs. Pells - Yes**

**Motion approved.**

- 7. **Family Network Update – comments from ACA and ACA II Network board members  
ACA II Network meeting today. No items to report at this time.**

**ACA Network meeting tomorrow. Tentative date for Father / Daughter Dance is Feb. 3rd. Also discussing dates for social events, including and ice cream social and a bingo night.**

- 8. **Comments from the Charter Council - None**

- 9. **Scheduling of Next Meeting**

- a. **Next Regular Charter Council meeting – Thursday, February 9th, 2017**

- 10. **Adjournment**

**Motion made by Mrs. Hobin to adjourn. Motion seconded by Mrs. Carrillo.**

**Meeting adjourned at 4:32 pm.**