

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
December 7, 2017
4:00 PM
Minutes**

1. **Opening (Roll Call and Establishment of Quorum)**
Meeting called to order at 4:06 pm. In attendance were council members: Margie Di Giorgio, Kristine Carrillo and Julie Haas-Wajdowicz. Staff members in attendance were Todd Heller, Edna Heller, Sarah McLean, Shellie Arnst, Marianne Dubitsky and Caran Bacon. Also in attendance was Debbie Hobin.

2. **Approval of Minutes**
 - a. **Regular Charter Council meeting of November 9, 2017**

Motion was made by Mrs. Haas-Wajdowicz to approve the minutes. Motion seconded by Mrs. Carrillo

Mrs. Haas-Wajdowicz Yes
Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Motion Approved

3. **Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. None**

4. **Comments from Staff**

Mrs. Arnst addressed the Council on behalf of ACA and stated:
 - a. **Cookie dough would be delivered on December 20, 2017**
 - b. **School Families had held a Pot Luck event that had been a great success.**
 - c. **The Elementary classroom had raised enough money to place three wreaths on Veterans graves this Christmas**
 - d. **Middle School will be holding their Christmas Victorian Day on December 18, 2017**
 - e. **Intermediate would be holding their annual Cultural Day lunch on December 19, 2017.**
Ms. Dubitsky addressed the Council on behalf of ACA II and stated:
 - a. **Annual Christmas Tree sale fundraiser had been a success – donated 22 trees to families within the community**
 - b. **Intermediate Cultural Day will be December 20, 2017**
Mr. Heller addressed the Council and stated that our annual audit had come back showing no findings. He will be bring the report to the January meeting.

4. **Discussion Items (for possible Action)**
 - a. **First Interim Budget Reports (ACA / ACA II) – review updated budgets (attached)**

Mr. Heller addressed the Council and reviewed the Budget and narrative highlights.

- b. **Proposition 39 Energy Efficiency Grants (California Clean Energy Jobs Act) - review proposals for 'Energy Manager Services' by CLEAResult and 'Construction Management Services' by RGM & Associates (attached)**

Mr. Heller addressed the Council and reviewed the proposals. Contracts for energy manager and construction management services will be brought before the board in January or February, with bidding for contractors anticipated to commence in spring 2018. Construction is expected to commence in summer 2018 and through the end of the year.

- c. **El Dorado Charter SELPA - 'Agreement for Participation' and 'Special Education Local Plan Area Local Education Agency Assurances' -review agreement and assurances documents (attached)**

Mr. Heller addressed the Council and stated the agreement and assurance documents are required for the application to the El Dorado Charter SELPA. Applications are due December 11th.

- d. **WASC update - ACA / ACA II Self Study and site visits**

Mrs. Heller addressed the Council on behalf of ACA and stated that ACA had held their final stakeholder meeting on December 6, 2017. In that meeting all areas of concern were looked at and three goals were created. The WASC writing team had met earlier in the day and would be meeting again on Friday to write the final document. ACA would be bringing the document to the January Charter Council meeting for final approval. Mrs. Heller also stated that she would be conferring by phone with ACA's WASC representative sometime next week.

Ms. Dubitsky addressed the Council on behalf of ACA II and stated that they had just recently met with their WASC representative who had been supportive of their work. They had also met with their stakeholders and had put forward four future goals. They would also be bringing their final document to the January Charter Council meeting for final approval.

5. Action Items

- a. **Approval of First Interim Budget Reports (ACA / ACA II) as recommended by staff**

Motion was made by Mrs. Carrillo to approve and seconded by Mrs. Haas-Wajdowicz.

Mrs. Haas-Wadowicz Yes
Mrs. Carrillo Yes
Mrs. Di Giorgio Yes
Motion approved

- b. **Approval of El Dorado Charter SELPA - 'Agreement for Participation' and 'Special Education Local Plan Area Local Education Agency Assurances' documents as recommended by staff**

Motion was made by Mrs. Haas-Wadjowicz to approve and seconded by Mrs. Carrillo

Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes
Mrs. Do Giorgio Yes
Motion Approved

6. Family Network Update – comments from ACA and ACA II Network board members

Ms. McLean addressed the Council on behalf on ACA's Family Network and stated:

- a. **Network was successful in selling "Spirit Wear" on Squareup.**
- b. **Network was also selling Giants and A's tickets this year.**

- c. Doing a lottery for premium seats for the Winter Concert
- d. Had sponsored the San Francisco Shakespeare Festival's recent performance of "Romeo and Juliet", for our students.

Ms. Dubitsky addressed the Council on behalf of ACA II's Family Network and stated:

- e. Their network had recently sponsored an "Ornament Exchange".
- f. Had just approved an adults only "Paint Night"
- g. Their Otis Spunkmeyer cookie fundraiser had been a success.

7. Comments from the Charter Council None

8. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting – Thursday, January 11th, 2018

9. Adjournment

**Motion made by Mrs. Haas-Wajdowicz to adjourn meeting and seconded by Mrs. Carrillo
Meeting adjourned at 4:58 pm.**