

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
March 8, 2018
4:00 PM
Minutes**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:03 pm. In attendance were council members: Mrs. Margie DiGiorgio, Mrs. Jeanine Pells and Mrs. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mrs. Edna Heller, Ms. Sarah McLean, Mrs. Caran Bacon, Mrs. Elisa McCutcheon and Ms. Marianne Dubitsky.

2. Approval of Minutes

a. Regular Charter Council meeting of February 8, 2018

Motion made by Mrs. DiGiorgio and seconded by Mrs. Haas-Wajdowicz

Mrs. DiGiorgio Yes

Mrs. Pells Yes

Mrs. Haas-Wajdowicz yes

3. Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

None

4. Comments from Staff

None

5. Discussion Items (for possible Action)

a. 2018-19 School Calendar - review draft

Ms. McLean presented the draft proposed calendar and Mr. Heller went over the "days off" for both ACA and ACA II (attached)

b. Second Interim Budget Reports (ACA / ACA II) – review updated budgets

Mr. Heller went over the "Highlights and updates to the budget. (Attached)

c. Audit Engagement Letter with Feddersen & Company, LLP for the year ending June 30, 2018 (attached)

Mr. Heller addressed the Council explaining that the Engagement letter was our standard agreement with Feddersen and Company for our annual audit

d. Mighty Kicks soccer program - contract for services at ACA II

Ms. Dubitsky address the Council and stated that this contract was for an addition to their PE program for the third trimester and would occur every other week, trading off with Karen Parmley's class for the rest of the school year.

e. Charter Council Member Term dates – review list of term dates (attached)

- f. Annual review of Governance documents - Corporate Bylaws and Conflict of Interest Policy (attached)

Mr. Heller addressed the Council stating that nothing had changed in the document from last spring.

- g. Fair Political Practices Commission – notification guidelines for Filing Officers, Statement of Economic Interest (Form 700)

Mrs. Bacon addressed the Council and stated that Form 700 had been completed and mailed to the County Board of Supervisors.

- h. WASC Update

Mrs. Heller addressed the Council on Behalf of ACA and stated the WASC team had been out to the school the beginning of this week to review our self study and our school. They presented their first draft of their document to Staff, Parents and Students on Wednesday. Their report was being reviewed by our leadership committee and changes to the document had been sent back for review.

Mrs. McCutcheon stated that their WASC review was slated for March 18th with a potluck and parent meet and greet scheduled for 3:30 pm on that date. Mrs. McCutcheon stated that they had recently received notice that their original WASC coordinator had withdrawn from the project due to illness and that a new Coordinator was being assigned to ACA II to oversee their review process.

6. Action Items

- a. Approval of 2018-19 School Calendar as recommended by Staff.

Motion made by Mrs. DiGiorgio to approve and seconded by Mrs. Haas-Wajdowicz

Mrs. Pells: Yes
Mr. Haas-Wajdowicz: Yes
Mrs. DiGiorgio: Yes
Motion Approved

- b. Approval of Second Interim Budget Reports (ACA / ACA II) as recommended by Staff.

Motion made by Mrs. Haas-Wajdowicz to approve and seconded by Mrs. DiGiorgio

Mrs. Pells: Yes
Mr. Haas-Wajdowicz: Yes
Mrs. DiGiorgio: Yes
Motion approved

- c. Approval of Audit Engagement Letter with Feddersen & Company, LLP for the year ending June 30, 2018 as recommended by Staff.

Motion made by Mrs. DiGiorgio to approve and seconded by Mrs. Haas-Wajdowicz

Mrs. Pells: Yes
Mr. Haas-Wajdowicz: Yes
Mrs. DiGiorgio: Yes
Motion approved

- d. Approval of contract for services with Mighty Kicks soccer program at ACA II as recommended by staff

Motion made by Mrs. Haas-Wajdowicz to approve and seconded by Mrs. DiGiorgio.

Mrs. Pells: Yes
Mr. Haas-Wajdowicz: Yes
Mrs. DiGiorgio: Yes
Motion approved

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. McLean addressed the Council on behalf of ACA's Family Network and stated:

- a. Walk-a-thon pledges had gone out for the Networks' annual walk-a-thon on March 28th at School
- b. Family Network's Silent auction is to be held on May 3rd at Skipolini's.

Ms. Dubitsky addressed the Council on behalf of ACA II's Family Network and stated:

- a. Walk-a-Thon was scheduled for March 23rd on their campus.
- b. Silent Auction would be held at the front area of the Fairgrounds on May 4th
- c. Network would be selling school bumper stickers

**8. Comments from the Charter Council
None**

9. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting - April 5, 2018

10. Adjournment

Motion made by Mrs. Haas-Wajdowicz to adjourn and seconded by Mrs. DiGiorgio
Meeting adjourned at 4:50 pm.