

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
April 6, 2017
4:00 PM
Minutes**

1. **Opening (Roll Call and Establishment of Quorum)**
Meeting called to order at 4:02 pm. In attendance were Council members Mrs. Debbie Hobin, Mrs. Kristine Carrillo, Mrs. Julie Haas-Wajdowicz and Mrs. Jeanine Pells. Staff members in attendance were Mrs. Elisa McCutcheon, Mrs. Jeannie Dubitsky, Ms. Sarah McLean, Mrs. Edna Heller and Mr. Todd Heller. Also in attendance was parent Mrs. Kelley Bordges.

2. **Approval of Minutes**
 - a. **Regular Charter Council meeting of March 9, 2017**

Motion made by Mrs. Hobin to approve. Motion seconded by Mrs. Haas-Wajdowicz.

Mrs. Hobin Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Mrs. Haas- Wajdowicz Yes
Motion approved

3. **Oral Communications: None**

4. **Comments from Staff**

Mrs. Elisa McCutcheon addressed the Council and stated ACA II received a Civic Learning Award of Distinction to be presented at a special ceremony on April 21st at 1:00 pm at the school. The award celebrates public schools' efforts to engage students in civic learning. Civic education at ACA II includes discussion of current events, service learning projects, participation in school governance (i.e. class meetings) and mock trials.

Mrs. Edna Heller addressed the Council and stated ACA has begun its WASC Full Self-Study and will also be hiring new staff (i.e. Rtl Aide). Staff is preparing for upcoming state testing and the Middle school 'Shark Tank'.

Mrs. Elisa McCutcheon stated the Young Authors event will be held at ACA II on April 27th at 6 pm.

Ms. Sarah McClean stated the Young Authors event will be held at ACA on April 26th at 6:30 pm.

Mr. Heller stated both sites have begun stakeholder meetings for the annual LCAP.

5. **Discussion Items (for possible Action)**
 - a. **School Calendar – review draft of 2017-18 School Staff Calendar**

Ms. McLean reviewed the 2017-18 calendars

- b. **Charter Council Calendar – proposed meeting dates for 2017-18 (attached)**

Mr. Heller reviewed the proposed meeting dates for 2017-18

- c. **Charter Council Member Term dates – review list of term dates (attached)**

Mr. Heller reviewed the term dates and noted Mrs. Hobin's 3rd Term expires in September.

- d. **Extra Duty Pay Schedule - stipend for After School Program & Certificated Hourly Rate of Pay (attached)**

Mr. Heller reviewed the Extra Duty Pay Schedule noting the new stipend amounts.

- e. **Review of revised Conflict of Interest Code (attached)**

Mr. Heller reviewed the revisions to the Conflict of Interest Code drafted by legal counsel. Revisions were made to Exhibit A 'Designated Positions' for consistency purposes with Charter document.

6. Action Items

- a. **Approval of 2017-18 School Staff Calendar as recommended by Staff**

Motion made by Mrs. Carrillo to approve. Motion seconded by Mrs. Hobin.

Mrs. Hobin Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Mrs. Haas- Wajdowicz Yes
Motion approved

- b. **Approval of the 2017-18 Charter Council Calendar as recommended by Staff**

Motion made by Mrs. Hobin to approve. Motion seconded by Mrs. Haas-Wajdowicz.

Mrs. Hobin Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Mrs. Haas- Wajdowicz Yes
Motion approved

- c. **Approval of Extra Duty Pay Schedule as recommended by Staff**

Motion made by Mrs. Haas-Wajdowicz to approve. Motion seconded by Mrs. Hobin.

Mrs. Hobin Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Mrs. Haas- Wajdowicz Yes
Motion approved

- d. **Approval of revised Conflict of Interest Code as recommended by Staff**

Motion made by Mrs. Carrillo to approve. Motion seconded by Mrs. Haas-Wajdowicz.

Mrs. Hobin Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Mrs. Haas- Wajdowicz Yes
Motion approved

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. McLean stated the Spring Boutique at ACA was successful and earned between \$400 and \$500 in profits. Discussing plans for next year and possibly scheduling in September / October.

May 25th - Raffle / auction fundraiser to be held at Skipolini's Pizza.
Network board elections are in progress.

Mrs. Dubitsky stated the ACA II Walk A Thon was held last Friday and was very successful. There will also be a silent auction on May 5th and an ice cream social and Network board elections in May.

8. Comments from the Charter Council - None

9. Scheduling of Next Meeting

a. Next Regular Charter Council meeting - May 11, 2017

10. Adjournment

**Motion made by Mrs. Hobin to adjourn the meeting. Motion seconded by Mrs. Haas- Wajdowicz
Meeting adjourned at 4:42 PM**