

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
September 7, 2017
4:00 PM
Minutes**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:00 pm. In attendance were Council members Mrs. Debbie Hobin, Mrs. Julie Haas-Wajdowicz, Mrs. Jeanine Pells, Ms. Margie DiGiorgio and Mrs. Kris Carrillo. Staff members in attendance were Mrs. Edna Heller, Mr. Todd Heller, Mrs. Elisa McCutcheon, Ms. Sarah McLean and Mrs. Caran Bacon. Also in attendance was parent Mrs. Janika Barnes.

2. Approval of Minutes

a. Regular Charter Council meeting of June 13, 2017

Motion made by Mrs. Hobin to approve. Motion seconded by Mrs. Di Giorgio.

Mrs. Hobin Yes
Ms. Di Giorgio Yes
Mrs. Pells Yes
Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes

Motion approved

3. Oral Communications: None

4. Comments from Staff:

Mrs. Heller addressed the Council and stated that:

- a. ACA's school year had started and things were going very well.
- b. ACA was in the middle of their WASC accreditation process. Several meetings have been held so far this year and things were going well.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated:

- a. ACA II had no new teachers this year.
- b. Staff doing an HET Boot camp with training on HET and school's philosophies
- c. ACA II was doing a whole school wide Coastal Cleanup on September 22, 2017.

Mr. Heller addressed the Council and stated:

- a. The Co-Ad team had recently met to discuss this year's goals.
 1. Renewal for ACA
 2. WASC Accreditation process for both schools
 3. ACA becoming its own LEA for Special Education Purposes
 4. Prop 39 Energy Efficiency Grant projects for both sites
 5. Celebrating ACA's 20th anniversary

5. Discussion Items (for possible Action)

- a. Annual Re-organization of Charter Council - President, Secretary, and CFO.

Mr. Heller addressed the Council and said at this time every year we discuss and sometimes changed Charter Council positions. Board members proposed:
Mrs. Pells would retain her President position, Ms. DiGiorgio would remain CFO and Mrs. Carrillo would step into the Secretary spot.

- b. Suicide Prevention Policy - review of draft policy (attached)
- c. Harassment, Intimidation, Discrimination & Bullying Policy - review of draft Policy (attached)
- d. Memorandum of Understanding (MOU) between Antioch Unified School District (AUSD) and ACA / ACA II for the period July 1, 2017 through June 30, 2018 - review of final document (attached)
- e. 2016-17 Unaudited Actuals Financial Reports for ACA / ACA II (attached) - review reports prior to submittal to County Office of Education. (attached)
- f. Nomination Committee - term expiration (Debbie Hobin) and nominee for election to serve on Charter Council (Janika Barnes)

Mrs. Hobin introduced Mrs. Barnes who has been nominated by the Nomiination Committee for the open spot on the Council.

- g. Governance Training for 2017-18 - discuss training opportunities for Charter Council members

Mr. Heller asked the Council if there was any training or information the Council would like next year. The Brown Act was discussed and it was decided that online training would be best in that matter.

6. Action Items

- a. Approval of the Re-organization of Charter Council - President, Secretary, and CFO.

Motion to approve was made by Mrs. Hobin and seconded by Mrs. Haas-Wajdowicz

Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Ms. DiGiorgio Yes
Motion approved

- b. Approval of Suicide Prevention Policy as recommended by staff

Motion to approve was made by Mrs. Haas-Wajdowicz and seconded by Ms. DiGiorgio

Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Ms. DiGiorgio Yes
Motion approved

- c. Approval of Harassment, Intimidation, Discrimination & Bullying Policy as recommended by staff

Motion to approve was made by Mrs. Carrillo and seconded by Mrs. Haas-Wajdowicz

Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Ms. DiGiorgio Yes

Motion approved

- d. Approval of MOU between AUSD and ACA / ACA II as recommended by staff

Motion to approve was made by Ms. DiGiorgio and seconded by Mrs. Carrillo

Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Ms. DiGiorgio Yes
Motion approved

- e. Approval of the 2016-17 Unaudited Actuals Financial Reports as recommended by staff.

Motion to approve was made by Mrs. Haas-Wajdowicz seconded by Ms. DiGiorgio

Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Ms. DiGiorgio Yes
Motion approved

- f. Election of Janika Barnes to serve on Charter Council as recommended by the Charter Council Nomination Committee

Motion to approve was made by Mrs. Carrillo and seconded by Mrs. Hobin

Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes
Mrs. Carrillo Yes
Mrs. Pells Yes
Ms. DiGiorgio Yes
Motion approved

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. McLean addressed the Council on behalf of ACA's Family Network and stated:

- a. Garage Sale on September 30, 2017
- b. Family Movie Night in October 2017
- c. ACA/ACAII's Networks were working on a combined school "Family Dance" in the spring.
- d. Network was fundraising for a school hydration center for the students.

8. Comments from the Charter Council

Mrs. Pells addressed the Council asking if Family Network meeting followed the Brown Act. Mr. Heller stated typically no; but he would look into again and get back to her.

Mrs. Pells also stated that she had observed fieldtrips at ACA II being cancelled for lack of drivers.

9. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting - Thursday, October 12, 2017

10. Adjournment

Motion made by Ms. DiGiorgio to adjourn and seconded by Mrs. Haas-Wajdowicz.
Meeting adjourned at 5:10 PM